

# Parent Orientation

## 2017-2018

**ASU** Preparatory Academy  
ARIZONA STATE UNIVERSITY



# Mission

ASU Preparatory Academy is an innovative K-12 charter school where teachers, students and families share the same goal – college graduation. Our mission is to provide premium environments for learning, helping all students become innovative leaders and problem solvers who are prepared for success in college and their preferred careers.

Cambridge Curriculum

AZ College & Career Ready Standards

Academics | Partnership | Leadership | Innovation



# Administration

## Principal:

**Claudia Mendoza**  
[claudia.mendoza@asu.edu](mailto:claudia.mendoza@asu.edu)



## Assistant Principal:

**Amy Kochis**  
[amy.kochis@asu.edu](mailto:amy.kochis@asu.edu)



## Dean of Students/Counselor:

**Erin Nielsen**  
[erin.nielsen.1@asu.edu](mailto:erin.nielsen.1@asu.edu)



# Curriculum Night

- We hope you will join us for our scheduled Curriculum Night(s) in early August. Teachers will share the academic curriculum students will learn this year. You will see and understand your child's school day and also how important our school-home partnership is. We look forward to seeing you here!
- K-4: Tuesday, Aug. 8 - 5:30 p.m.
- 5-8: Tuesday, Aug. 15 - 5:30 p.m.



# Parent information about ASU Prep Academy

## Lunch

- Tenney Catering
  - Monthly Lunch menu
  - OR
- Bring lunch from home

## Reporting Student Absences

- 480-727-5709**
  - Also inform teacher by email or phone!

## Class Parties

- All food must be store-bought and include nutritional labels (food allergies.)
- **No siblings!**

## Birthday Celebrations

- Not celebrated with treats.
- We Encourage:
  - parent lunch w/ student
  - donate a book to class in their honor
  - come read a book
  - Party invitations can not be passed out at school.



# Birthday Lunch

- Parents are welcome to have lunch with their children on their birthday.



# Parent information about ASU Prep Academy

## Uniforms

- Maroon Shirt
  - collared shirt (any retail store!)
  - ASU Prep optional
- Beige Bottom
  - Shorts (no cargo style)
  - Pants
  - Skorts (girls)
  - Skirts

## Volunteer Hours

- Recommended
  - 30 hours
  - Automatically tracked through front office sign-in

## Parent Communication

- Teacher websites**
  - updated weekly
- Emails from:**
  - Clusters/grade-levels
  - Front office
- School Newsletter**
  - weekly via email



# Dress Code

- **Preschool - Grade Eight:**
  - The school uniform is a maroon polo top and khaki bottoms.
  - On ASU Spirit Fridays, students may choose to wear the school uniform, a gold polo or any ASU T-shirt and khaki bottoms.





# Dress Code

## Tops:

- **Maroon** polo-
  - Solid color collared polo shirts with buttons
    - (ASU Prep logo accepted but is not mandatory)
- Shirts may be short or long sleeved
  - Must be size appropriate
  - Must be tucked in at all times!



# Dress Code

## Bottoms:

- Khaki
  - Pants, shorts, skorts or skirts
    - no cargo shorts, no logos or writing accepted
  - Must be size appropriate
  - Hemlines for girl's shorts, skorts and skirts must extend beyond the out-stretched fingers as the arm is relaxed against the side of the body
    - Shorts under skirts highly recommended!!*
  - No jeans or denim may be worn except on designated non-uniform days



# Dress Code

## Shoes:

- For the safety of your child.**

ONLY athletic shoes with non-slip sole are allowed and they must be worn with socks or tights!

**Socks:** ONLY white, black or maroon



# Dress Code

## Outerwear:

- ONLY white, black or maroon turtlenecks/undershirts may be worn underneath the polo style shirt
- ONLY white, black or maroon tights/leggings-
- Only SOLID white, black or maroon jackets, sweatshirts or sweaters (no logos, except ASU accepted) may be worn over a uniform shirt with the collar showing.

All other jackets must be taken off while indoors!



# Dress Code

- ***Interpretation of Dress Code***

Any interpretation of the dress code will be determined solely by the administration at ASU Preparatory Academy including the definitions of “interference with the educational process” and “items that present a safety hazard.” Violations of the dress code will have assigned consequences outlined in the Student Code of Conduct and at the discretion of the administration.

- **Mascot:** Sun Devil
- **School Colors:** Maroon and Gold



# Drop-off / Pick-up Procedure

- School starts at 8:15am and dismissal is at 3:15pm
  - Students may be dropped off between 7:45 - 8:15am
  - We strongly encourage all families to drop-off and pick-up using the designated car line!
- Kindergarten parents will be allowed to walk their children **to class** for the **first 2 days** of school. On the **third** day parents will say goodbye to their children before reaching the playground area and will not be permitted on the playground.
- **Grades 1<sup>st</sup> thru 8<sup>th</sup>** parents will be allowed to walk their children to their **classroom line** on the playground on the **first day** of school ONLY. However, if you are a returning family and know the routine, we encourage you to use car drop-off– even on the first day!
  - After the first day, For the safety of our students:
    - Parents are **not** allowed on the playground.
    - Parents are **not** allowed to walk their child to their classroom.



# Drop-off / Pick-up Procedure

Please follow this Traffic Flow Map when dropping off and picking up students!







# Important!

- Please **drop your student(s) off as you enter the ‘drop-off’ curb** in front of the school and students will walk up the sidewalk. This allows for a more efficient process. THANK YOU!!
- Please keep your **name plate displayed the entire time**. This helps our staff with locating your student and getting him/her to your car faster!
- Drop-off: Please be sure your **student is ready** to hop off the car as you arrive at curb. Make sure shoelaces are tied, their backpacks are ready to grab & etc.
- **If you choose to drop off before 7:45am** means your student will be **unsupervised** outside of our school gates.



# Drop-off / Pick-up Procedure

## East Parking Lot:

- Parking in the Parking Lot without a parking permit for longer than 5-7 minutes may result in a citation from the ASU Parking Department, please park at your own risk!
- For the safety of your student:
  - If you choose to park, you **MUST WALK** your student on or off campus by using the CROSS WALK provided.



# Drop-off / Pick-up Procedure

- **Small West Lot:**
  - ONLY Preschool Parents will be allowed to use this lot as they must sign their students in and out every day.
  - Daycare Vans:
    - Designated drop-off & pick-up parking spot in front



# Discipline

## School Rules:

1. Respect Yourself
2. Respect Others
3. Respect This Place



# Discipline K – 4

## **Pink Ticket:**

- If your student receives a pink ticket, he/she made a bad choice at school. Pink tickets must be signed by you and returned to school the following day.

\*You will also receive either a phone call or an email from the teacher.

Please refer to our student handbook & teacher's Weebly sites for more information on disciplinary action.



# Discipline 5 – 8

## Agenda Line:

- If there is a line drawn across your student's agenda he or she has made a bad choice, and will be assigned a lunch detention.

\*You will also receive either a phone call or an email from the teacher.

Please refer to our student handbook & teacher's Weebly sites for more information on disciplinary action.



# ASU Prep's Anti-Bullying

## – ASU Prep's Anti-bullying Rules

- We will not bully others.
  - We will help students who are bullied.
  - We will include students who are left out.
  - If we know that somebody is being bullied, we will tell an adult at school and an adult at home.
  - We will respect ourselves, others and this place.
- **Olweus Anti-Bullying Program**
    - School Kick-off: Early August



# Olweus Think Sheet

- If your student is sent home with a **‘Think Sheet’** it is because they displayed bullying behavior toward another student. This sheet needs to be signed by a parent and returned to the homeroom or Foundations teacher the next day.
  - You will be called or emailed by the reporting teacher giving you more details about the incident and the consequence given to your student.
  - Please refer to our student handbook for more information on disciplinary action.





# Character Education Program

- **The Leader in Me**

- Be Proactive
- Begin with the End in Mind
- Put First Things First
- Think Win-Win
- Seek First to Understand, Then to Be Understood
- Synergize
- Sharpen the Saw



# ILP Parent-Teacher Conferences

- 4 times per school year
  - Dates:
    - July 27<sup>th</sup>- Meet the Teacher/Open House & Resource Fair
    - September 28<sup>h</sup> , 29<sup>th</sup>
    - January 24<sup>th</sup> , 25<sup>th</sup>
    - April 26<sup>th</sup> , 27<sup>st</sup>



# K-4 Specials

- Art
- Music
- PE
- Español
- STEM



# K-8 Art Mrs. Olsen

I am thrilled to continue the Art Program at ASU Prep this year.

Students will be learning a variety of techniques in drawing, painting, sculpture and mixed media.

Please visit my website:  
[solsenasuprep.weebly.com](http://solsenasuprep.weebly.com)

Follow us on Instagram @asu.prep.art

Feel free to contact me with questions or concerns.

[Stormy.Olsen@asu.edu](mailto:Stormy.Olsen@asu.edu)

(480) 727-5844



# K- 4 Music, Mrs. Jernigan

**Welcome to the 2017-2018 School Year!**

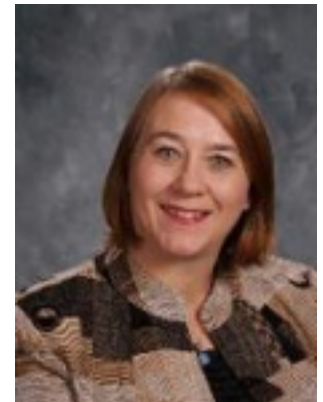
This will be an exciting year filled with singing, movement, dance and playing instruments with music from around the world.

I will communicate with you through my school website, emails, phone calls and notes home.

[susan.jernigan@asu.edu](mailto:susan.jernigan@asu.edu)

[sjerniganasuprep.weebly.com](http://sjerniganasuprep.weebly.com)

(480) 727-5846



***I am looking forward to seeing everyone!***

PS. I have also been known to play with LEGO Robots ☺ and Harps!



# K-4 Physical Education

# Coach Fahey

## P.E. Requirements

- Every child will need to wear closed toe tennis shoes for P.E.
- Water bottles are encouraged on P.E. days. Please make sure they are labeled with your child's name
- Hats may be worn during P.E. as long as they are not distracting to the class
- P.E. is located in room 102 this year. Stop by and say hi sometime!

## Contact Information

I am looking for volunteers to help throughout the year. Please contact me via:

Email: [christie.fahey@asu.edu](mailto:christie.fahey@asu.edu)

Website: [christiefaheyasuprep.weebly.com](http://christiefaheyasuprep.weebly.com)

Phone: 480.727.5716

I am looking forward to a phenomenal year!

-Coach Fahey



# Español K-4: Sra. Lawrence

I will communicate with you through my school website, emails, phone calls, and notes home.

Volunteers are welcomed and encouraged! Please see my contact information below:

- **Email:** [gegonza4@asu.edu](mailto:gegonza4@asu.edu)
- **Website:** [glawrenceasuprep.weebly.com](http://glawrenceasuprep.weebly.com)
- **Office:** (480) 727-5700
- **Direct:** (480) 727-5859



*Amor, Paz, y Español,*  
**G. Lawrence**



# K-4 STEM, Mrs. Houseman

This year in the STEM Lab your child will work collaboratively with their peers to solve real world problems incorporating science, technology, engineering and math.

All communication regarding classwork and discipline will be handled through my Weebly Website and phone calls home. Volunteers are welcomed and encouraged! Please see my contact information below:

- [Danielle.Houseman@asu.edu](mailto:Danielle.Houseman@asu.edu)
- [dhousemanasuprep.weebly.com](http://dhousemanasuprep.weebly.com)
- (480) 727-5747



I am looking forward to working with and meeting all families at ASU Prep!





# 5-8 Specials

- Art
- Music
- PE
- Español



# 5-8 Grade Music

Parent communication will be made through website, email, and phone calls.

- Weebly: [mkillianasuprep.weebly.com](http://mkillianasuprep.weebly.com)
- Email: [miranda.killian@asu.edu](mailto:miranda.killian@asu.edu)

Feel free to contact me at any time regarding issues or concerns within the classroom.

Classroom expectation

- Pencils are required to bring to class everyday. (Everything else I will supply or contact you in advanced)
- Music is a very hands on activity and participation is a must!
- Positive attitude and readiness to learn and appreciate music of various cultures and genres.

*I am ecstatic to be part of the ASU Poly team. I love music and have studied it for many years. My goal for each student is for them to find joy in a new instrument or genre by the end of the school year. I look forward to working with you and your child to achieve this goal.*



5<sup>th</sup> – 8<sup>th</sup>

# Physical Education: Coach Brown



I am very accessible to all families:

- \* [bbrownasuprep.weebly.com](http://bbrownasuprep.weebly.com)
- \* [bbrown9@asu.edu](mailto:bbrown9@asu.edu)
- \* 480-727-5361

## What to bring on PE Days:

- Every student should wear closed toes shoes. If they are not wearing the proper shoes, they will not be able to participate.
- Students may wear hats and sunglasses outside during PE.
- Bring a positive attitude and willingness to have fun!

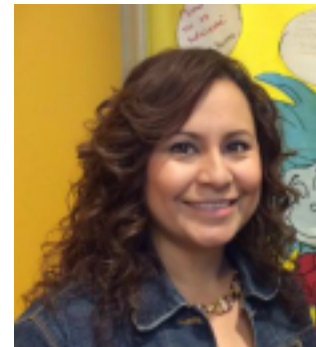


# Bienvenidos a Español 5-8

- All communication regarding classroom activities and events will be handled through school website.
- All communication regarding classroom behavior and concerns with student progress will be handled through email or phone call home.

## Contact information:

- **Email:** [christina.caro@asu.edu](mailto:christina.caro@asu.edu)
- **Weebly:** <http://mcaroasuprep.weebly.com/>
- **Direct:** **480-727-5356**



I am very excited to be working with all of you this year!  
This will be our best year yet!!

Un abrazo,

Sra. Caro



# From our Health Office

- Immunization:
  - If you were notified by our health assistant, Mrs. G that your child is not current on his/her immunization, please stop by and see her at our family resource fair.
  - If we do not have a current vaccination record on file by August 5th your child will not be allowed to return to school until he/she is current.
  -



# From our Health Office

- Immunization:

**Attention 6<sup>th</sup> Grade families:** If your student has turned 11, please turn in a copy of their Tdap and Meningitis vaccines to the health office by the first day of school!!

## Health Assistant Contact Information:

- Mrs. Lori Gutierrez
- 480-727-5708
- [lagutie3@asu.edu](mailto:lagutie3@asu.edu)



# From our Front Office

- Power School Account:

**Attention all PreK-8th Grade families:** If you do not have a Power School account, please see the Power School table at the resource fair. We strongly encourage all families to visit the ASU Prep Academy Online Payment Portal link:

<http://asuprep.intouchrecepting.com/signin.aspx>

\*You will have the ability to make online payments and set up recurring payments for kindergarten and preschool tuition.



# ATHLETICS



[www.asuprepathletics.com](http://www.asuprepathletics.com)

All 5<sup>th</sup> – 8<sup>th</sup> graders may participate in  
ASU Prep Athletics



## Winter Sports:

Girls Softball  
Boys Basketball  
Wrestling  
Cheer

## FALL SPORTS:

tryouts start August 15<sup>th</sup>

- Cross Country
- Girls Volleyball
- Boys Flag Football
- Swimming

## Spring Sports:

Girls Basketball  
Boys Baseball  
Track & Field  
Coed Soccer



# Homework Club 5<sup>th</sup>-8<sup>th</sup> only

- Student and Parent must sign homework club contract and walking permission slip.
  - Hours: 3:15 – 4:30pm
  - All students will be released at 4:30!

## Notification:

- After 4:30pm students will be allowed to wait in front of the school but will be unsupervised.



# Club Poly PK-4

Before and after school care:

AM : starting at 6:15am

PM: 3:15-6:00pm

\*See them at resource fair for more information regarding registration and fees.



# Family Resource Fair

- Please visit our family resource fair being held in our 7<sup>th</sup>/8<sup>th</sup> Grade Multipurpose Room!



# Family Resource Fair

- Polo Shirt Sales
- Uniform Swap
- PTSO
- Lunch Program- Tenney Catering
- National School Lunch Program Forms
- School Health Assistant
- 5<sup>th</sup>-8<sup>th</sup> Athletics Program
- 5<sup>th</sup>-8<sup>th</sup> Schedule Distribution



# Family Resource Fair

- Club Poly- Before/After School Care
- Drop-off/ Pick-up Procedure
- Family Car Name Plate Pick-up
- Lego Robotics Club- 5<sup>th</sup>/6<sup>th</sup>, 7<sup>th</sup>/8<sup>th</sup>
- Student Handbooks – release form
- Power School Login Information (if needed)
- Leader In Me
- Scavenger Hunt Prize Pick up



# Forms to be Turned In

- National School Lunch Program Form
- Handbook Release Forms
- Walking Permission Slip for 5<sup>th</sup>-8<sup>th</sup>





thank  
you